



Career Exploration Project

Computer Technology & Applications Class

Students will research one career of interest and gather as much information as possible.

Task: Create a newsletter using a MS WORD template *and* add one Excel chart portraying salary and job projections. You must create the chart YOURSELF – do not “copy and paste” from the Internet.

In your newsletter:

First, explain why this career interests you. Then provide career description and requirements, the work environment, required education, recommended colleges or schools to attend, salary, etc. –in your OWN words. The Internet is a resource. Include *at least 3* images.

Remember to **create a title** for your newsletter and **use subheadings** for each topic. Spelling and grammar needs to be correct -Use the spelling and grammar check! **One section** of your newsletter should be titled “Works Cited” – List all websites you went to for information and all images you included.

You **MUST** go to **three** websites listed below and note them as works cited in your newsletter!

Good Career Sites and Salary Scales (Go to the first one to get started)

1. <http://www.bls.gov/audience/students.htm> (Explains nature of work, training, qualifications, job outlook, projection data, earnings, related occupations)
2. <http://www.studentsreview.com/salary.shtml> (Good to find college or training center)
3. <http://online.onetcenter.org/>
4. <http://www.salary.com/>
5. <http://www.princetonreview.com/home.asp>
6. <http://www.micron.com/students/>

How to cite a Web Site (basic format) in the “Works Cited” section of your newsletter:

Name of Site. Date of Revision or Update. Name of organization affiliated with the site (sometimes found in copyright statements). Date you accessed the site. [electronic address]

To save on time, go to <http://www.palomar.edu/dsps/actc/mla/mlainternet.html> - plug in the information from the website you are using and then “copy and paste” to your newsletter